

WordPress - User Roles

Topics : [Wordpress](#)

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WordPress user roles determine the level of access and permissions that different users have on a WordPress site. Each user role comes with specific capabilities, allowing users to perform certain actions on the site. Here's an overview of the standard WordPress user roles:

1. Administrator:

- **Capabilities:** Full control over the site, including managing other users, installing themes and plugins, and modifying site settings.
- **Responsibilities:** Site owner or manager with complete authority.

2. Editor:

- **Capabilities:** Can publish, edit, and delete any post or page, including those of other users.
- **Responsibilities:** Content manager with control over editorial aspects.

3. Author:

- **Capabilities:** Can publish, edit, and delete their own posts.
- **Responsibilities:** Content creator responsible for their posts.

4. Contributor:

- **Capabilities:** Can write and edit their own posts but can't publish them. Their posts require review and publication by an editor or administrator.
- **Responsibilities:** Content creator with limited publishing rights.

5. Subscriber:

- **Capabilities:** Can manage their profile and receive site updates.
- **Responsibilities:** Basic user with the ability to log in and consume content.

Managing User Roles:

1. Adding a New User:

- Go to "Users" > "Add New."
- Fill in the required information, set the user role, and click "Add New User."

2. Editing Existing Users:

- Go to "Users" > "All Users."
- Hover over a user and click "Edit" to modify user details, including the user role.

3. Assigning User Roles During Invitation:

- When inviting a new user to your site, you can set their role while sending the invitation.

Custom User Roles:

In addition to the standard roles, some plugins allow you to create custom user roles with specific capabilities. However, managing custom user roles often requires a good understanding of WordPress development.

The screenshot shows the WordPress 'Add New User' interface. The left sidebar contains navigation options like Dashboard, Posts, Media, Pages, Comments, Appearance, Plugins, Users, All Users, Add New User, Profile, Tools, Settings, and Collapse menu. The main content area is titled 'Add New User' and includes a sub-header 'Create a brand new user and add them to this site.' Below this are several input fields: Username (required), Email (required), First Name, Last Name, and Website. The Password field has a 'Generate password' button and shows a generated password '94%*th7iLpNP14dn#giw5c7a' with a 'Strong' strength indicator and a 'Hide' button. There is a checkbox for 'Send User Notification' which is checked. The 'Role' dropdown menu is open, showing options: Subscriber, Contributor, Author, Editor, and Administrator. The 'Subscriber' option is highlighted. A red box highlights the 'Role' dropdown menu. At the bottom left, there is an 'Add New User' button. At the bottom right, it says 'Version 6.4.2'.

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